



FELDESMAN TUCKER LEIFER FIDELL LLP

Annual Webinar Training Series: The Legal Fundamentals of Head Start

presented by Edward T. Waters, Esq., Feldesman Tucker Leifer Fidell LLP

a program of the



\$250 NHTS Members ** \$275 all others

To Register please go to: <https://www2.eventsvc.com/ftlf>

This series of interactive webinars with a leading Washington, D.C. legal team specializing in Head Start issues and federal grants law will provide you with details on navigating the changing landscape of Head Start.

Check & P.O. Payments: After registering on-line, please complete the registration form and mail or fax:

Feldesman Tucker Leifer Fidell LLP
 Attn: P. Higdon, Legal Advisory Service
 2001 L Street, N.W., 2nd Floor
 Washington, DC 20036

Questions? Contact Pam Higdon
 202-466-8960 LAS@ftlf.com
 202-293-8103 (fax)
 www.feldesmantucker.com

Participants may register up to 12 hours prior to the call.

DATE	TITLE	TARGET AUDIENCE and also others interested in the topic	DESCRIPTION
Feb. 3, 2009 3-5pm ET Event ID # FTHS090203	Procurement Fundamentals	Head Start Management Fiscal Staff	The federal government has very specific requirements when it comes to procurements. Join us to learn: <ul style="list-style-type: none"> • The ins and outs of the regulations you must comply with; and • what your agency should include in its procurement policy.

Feb. 18, 2009 (Note: Wednesday) 3-5pm ET Event ID # FTHS090218	A Walk Through the OHS Monitoring Tool: Program Design & Management (PDM) from a Lawyer's Perspective	Executive Directors, Management team	With a special focus on the Program Design and Management sections of the protocol, this session will: <ul style="list-style-type: none"> • review actual questions in the new tool; • provide ideas about documentation to “prove up” your compliance; and • Contemplate specific approaches to some sample problems.
March 3, 2009 3-5pm ET Event ID # FTHS090303	A Walk Through the OHS Monitoring Tool: Fiscal from a Lawyer's Perspective	Executive Directors, Management team and Fiscal staff.	With a special focus on the Fiscal sections of the protocol, this session will: <ul style="list-style-type: none"> • review actual questions in the new tool; • provide ideas about documentation to “prove up” your compliance; and • Contemplate specific approaches to some sample problems.
March 17, 2009 3-5pm ET Event ID # FTHS090317	Blended Funding & Time and Efforts Reporting	Program Directors, CFOs, and others involved in cost allocation and planning.	More and more frequently, Head Start agencies have multiple funding streams. Participants on this call will learn: <ul style="list-style-type: none"> • The various models for blended funding that ACF allows; • Common problems that arise in this context and what your agency can do about them; and • Requirements for Time and Effort Reporting.
April 7, 2009 3-5pm ET Event ID # FTHS090407	The Scoop on Non-Federal Share	Executive Directors, Management team and Fiscal staff.	Head Start programs are required to provide matching funds to operate the program. Join us to discuss: <ul style="list-style-type: none"> • the issues surrounding non-federal share; • how to recognize it; • why showing overmatch makes sense; • How Reauthorization has changed what is allowable.
May 5, 2009 3-4:30 ET	Head Start Eligibility	Head Start Management	The Head Start rules for enrollment can be confusing and difficult to follow. Join us to discuss: <ul style="list-style-type: none"> • what the rules are; • where the pitfalls lie; and • how to ensure your program is in compliance.

<p>May 19, 2009 3-5pm ET Event ID # FTHS090519</p>	<p>A Walk Through the Policy Clarifications</p>	<p>Head Start Management</p>	<p>The Office of Head Start's Policy Clarifications cover a range of topics, from governance to grants administration. Join us to discuss:</p> <ul style="list-style-type: none"> • the ins and outs of a select set of Policy Clarifications; • practical issues arising from these clarifications; and • strategies to deal with them.
<p>Cancellation and Refund Policy: Cancellations made prior to seven (7) days in advance of the event shall receive a full refund. Each cancellation within seven (7) days of the event will be charged a \$50 cancellation fee. If you must cancel, you may substitute someone from your organization or transfer your registration fee to a repeat taped session or similar future training session. To do so, please email an advance written request to LAS@ftf.com and the cancellation fee will be waived. If you are a confirmed registrant and you neither attend nor cancel, you will be liable for the entire registration fee. Please note that if you are unable to access the training session for which you are confirmed registered due to Feldesman Tucker Leifer Fidell LLP's technical problems, a credit will be issued. Such credit may be used toward a repeat taped session or a similar future training session.</p>			



2001 L Street, N.W. Washington, D.C. 20036
202-466-8960, www.feldesmantucker.com